



**AEU Tasmania**

# Membership Form

## 1. Personal Details

First Name:		Last Name:	
Middle Name:		Preferred Name:	
I identify as Aboriginal or Torres Strait Islander? Y/N		Gender:	

## 2. Contact Details

Street Address:			
Suburb/Town:		Postcode:	
Mobile:		Home Phone:	
Primary Email:		Secondary Email:	

## 3. Work Details

Primary Workplace:		Primary Position:	
Employment Type:		FTE:	

## 4. Membership Agreement

I hereby apply for membership of the AEU Tasmanian Branch and have read, understood and agree to all the terms & conditions of AEU membership set out in this form

Signed:		Date Signed:	
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## 5. Membership Payment (Choose a method below)

### 5.1 Direct Debit Payments

I, (full name):

authorise the AEU Tasmanian Branch (Debit User ID 312154) to debit from my account funds, as determined by AEU Branch Council, through the Bulk Electronic Clearance System. This authorisation is to remain in force in accordance with the Direct Debit Service Agreement (see overleaf).

BSB		Account Number:			
Account Name:		Financial Institution:			
Frequency of Deduction: (Please tick)		Fortnightly:	<input type="checkbox"/>	Monthly:	<input type="checkbox"/>
Signed:		Date Signed:			

### 5.2 For Credit Card Payments

Card Number:		Expiry Date:			
Name on Card:					
Frequency of Deduction: (Please tick)		Fortnightly:	<input type="checkbox"/>	Monthly:	<input type="checkbox"/>
Signed:		Date Signed:			



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## Payment Option Details

### Direct Debit Request Service Agreement

The following is your Direct Debit Request Service Agreement with The Australian Education Union – Tasmanian Branch, ABN 33 937 425 345 & User ID 312154. The agreement is designed to explain what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit Provider. We recommend you keep this agreement in a safe place for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR form.

Account means the account held at your financial institution from which we are authorised to arrange for funds to be debited. | Agreement means this Direct Debit Request Service Agreement between you and us. | Banking day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia. | Debit day means the day that payment by you to us is due. Debit payment means a particular transaction where a debit is made.

Direct debit request means the Direct Debit Request between us and you. | Us or we means The Australian Education Union – Tasmanian Branch, (the Debit User) you have authorised by signing a direct debit request. You means the customer who signed the Direct Debit Request. | Your financial institution means the financial institution nominated by you on the DDR at which the account is maintained.

1. Debiting your account. By signing a Direct Debit Request, you have authorised us to arrange for funds to be debited from your account. You should refer to the Direct Debit Request and this agreement for the terms of the arrangement between us and you. We will only arrange for funds to be debited from your account as authorised in the Direct Debit Request. If the debit day falls on a day that is not a banking day, we may direct your financial institution to debit your account on the following banking day. If you are unsure about which day your account has been or will be debited you should ask your financial institution.
2. Amendments by us. We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days' written notice.
3. Amendments by you. You may change, stop or defer a debit payment, or terminate this agreement by providing us with at least fourteen (14) days' notification by writing to: The Australian Education Union – Tasmanian Branch or by telephoning us on (03) 6234 9500 during business hours or arranging it through your own financial institution.
4. Your obligations. It's your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request. If there are insufficient clear funds in your account to meet a debit payment: You may be charged a fee and/or interest by your financial institution; you may also incur fees or charges imposed or incurred by us; and you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment. You should check your account statement to verify that the amounts debited from your account are correct. If The Australian Education Union – Tasmanian Branch is liable to pay goods and services tax ("GST") on a supply made in connection with this agreement, then you agree to pay The Australian Education Union – Tasmanian Branch on demand an amount equal to the consideration payable for the supply multiplied by the prevailing GST rate.
5. Dispute. If you believe that there has been an error in debiting your account, you should notify us directly on (03) 6234 9500 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively you can take it up with your financial institution directly. If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted. If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your query by providing you with reasons and any evidence for this finding in writing.
6. Accounts. You should check:(a)with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions;(b)your account details which you have provided to us are correct by checking them against a recent account statement; and (c) with your financial institution before completing the Direct Debit Request if you have any queries about how to complete the Direct Debit Request.
7. Confidentiality. We will keep any information (including your account details) in your Direct Debit Request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information. We will only disclose information that we have about you:(a) to the extent specifically required by law; or (b) for the purposes of this agreement (including disclosing information in connection with any query or claim).
8. Notice. If you wish to notify us in writing about anything relating to this agreement, you should write to the Australian Education Union – Tasmanian Branch. We will notify you by sending a notice in the ordinary post to the address you have given us in the Direct Debit Request. Any notice will be deemed to have been received on the third banking day after posting.

## Membership Agreement

### Terms and conditions

I declare, if admitted to the Australian Education Union Tasmanian Branch, I will abide by the rules of the Union. To be a financial member I must have paid all subscriptions in advance. In order to cancel my membership I must give two weeks' notice, in writing, to the Union. I authorise the AEU to request my salary and other employment details from the relevant state service agency for the purpose of updating AEU membership records.

## Privacy Policy

AEU Tasmanian Branch operates in accordance with the provisions of the Privacy Act 1998. We are committed to handling your personal information in a strictly confidential manner. Our full privacy policy can be viewed at <http://aeutas.org.au/Portals/0/Documents/About%20Us/Policies/Privacy%20Policy.doc>



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**Phone: (03) 6234 9500 or 1800 001 313**